

# OFFICE AND COMMUNICATION EQUIPMENT FIXED ASSET INVENTORY

Case Study: Fixed Asset – Asset Management Company

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## OFFICE AND COMMUNICATION **EQUIPMENT FIXED ASSET INVENTORY**

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A company that provides consulting services and develops software for corporate asset management and appraisal required the support of RGIS. The company was founded in 1952 and comprises of companies operating in United States, Latin America and Europe helping more than 2000 companies in over 42 countries in all five continents.



#### **REQUIREMENT**

The asset management company needed a solution to support a customer that required an accurate fixed asset inventory, so required RGIS to provide the following:

- · Identify assets that had no tags
- To be completed in short time frame of 15 days
- · To use the asset management company's equipment
- · Update existing asset register



#### **SOLUTION**

The asset management company partnered with RGIS to complete the fixed asset count and tag project, and RGIS provided the following:

- Scheduled a team of three RGIS experienced auditors for 15 days, on nine hour shifts per day
- · RGIS auditors were fully trained on using the customer's equipment
- · Fixed assets counted included:
  - Furniture
  - Office equipment
  - · Communication items
  - IT devices
- · Tags checked
- Added tags to items that did not have asset tags
- · Updated the existing asset register



### **RESULTS**

The asset management company found by outsourcing the fixed asset count and tag project to RGIS, the following results were achieved:

- All assets were validated and accounted for
- The asset register was updated
- The fixed asset inventory was completed within the short time frame requested by the customer

By partnering with RGIS, the asset management company were happy with the accuracy of the fixed asset inventory, and that they were able to meet their customer's expectations



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**Accurate Data** 



**Updated Asset** Register dh



**Fast Turnaround** 



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